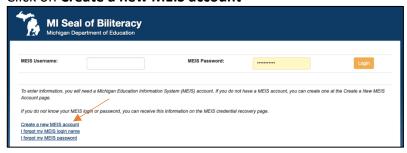
Steps for Parents to Submit a Seal of Biliteracy Application

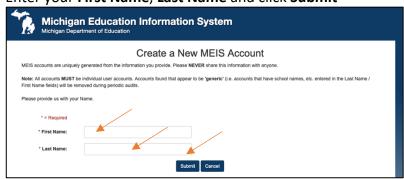
Go to: https://mdoe.state.mi.us/gems/public/QuestionnaireHome.aspx?code=i9tg8rcb Click on **District User**



Click on Create a new MEIS account

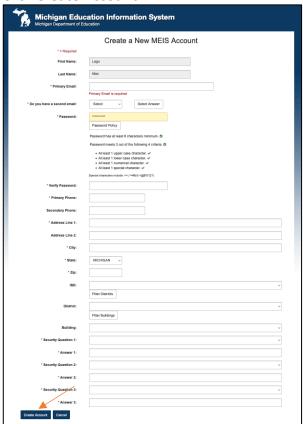


Enter your First Name, Last Name and click Submit



Complete all information with a red asterisk (*). **ISD** and **District** should be left blank.

Click Create Account



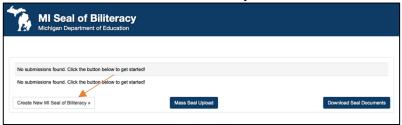
Go to: https://mdoe.state.mi.us/gems/public/QuestionnaireHome.aspx?code=i9tg8rcb Click on **District User**



Enter your newly created **MEIS Username** and **MEIS Password** Click **Login**



Click Create New MI Seal of Biliteracy



Complete the application, print a copy and click **Submit.**You can choose **Save and Close** to return to the application later



Click Yes, Submit



The Seal of Biliteracy Application for your student has been submitted. Please provide the printed copy to your student's school counselor.